

Field Site Guide 2023-2024

Welcome/Overview:

Welcome families! We are so thrilled to host your students for Field Day Visits at the Manitou Fund Environmental Learning Center. This is an amazing opportunity for our students to be immersed in nature at an incredibly beautiful natural setting.

We know with this unique setting and program you might have questions. We hope this guide will provide you with the information you need.

Contact Information:

The Address for the Field Site is 15375 Norell Ave N, Marine on St Croix, MN 55047
Field Site Phone: 763-485-0828

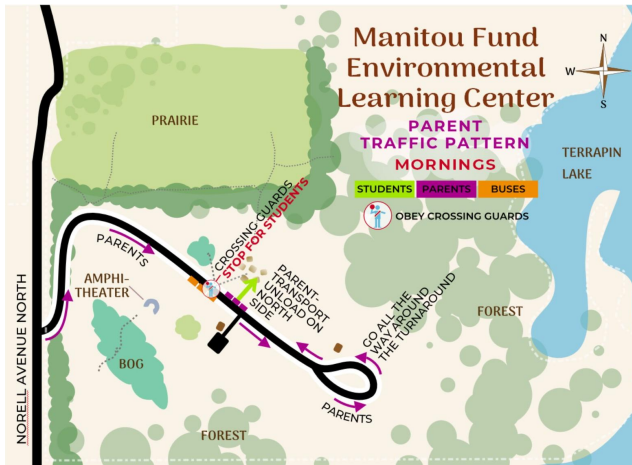
Transportation:

Bus Routes have been distributed to all families who requested transportation. Please contact transportation@marineareaschool.org if you have any questions or concerns regarding your routes.

Parent Drop Off/Pick Up:

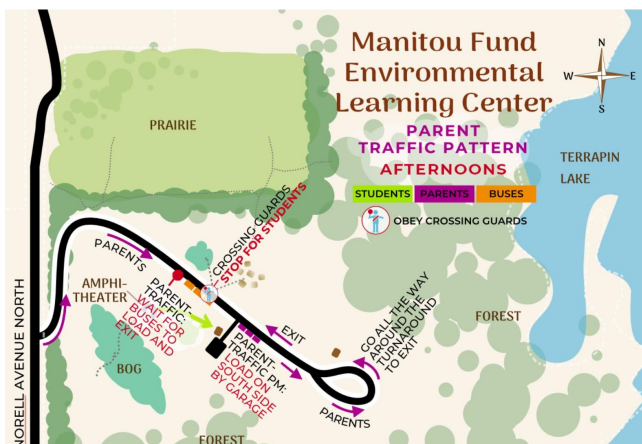
Mornings:

- Morning drop off will begin at 8:15. Gates will be open at 8.
- When dropping off, please proceed all the way around the turnaround at the end of the service road (see map below) and return to drop students off on the north side of the service road in the coned corral area.
- Students will be permitted to exit their cars only when in the designated area.
- When arriving and departing, watch for students and obey the directions of Traffic Monitors.
- Students will be guided to outdoor learning spaces by staff.



Afternoons:

- Parents will be welcome to enter campus after 3 pm, not before.
- Parents WAIT at designated spots along the service road marked by a sign until all buses are loaded at 3:15.
 - Families will be assigned numbers during the first week of school; staff take numbers along a line of stopped cars and radio ahead.
- When signaled, parents will proceed to the designated pick-up corral at the entrance to the garage road.
- Traffic Monitors will escort students to cars.



Dismissal Changes:

Please email any changes to dismissal to attendance@marienareaschool.org by noon each day to ensure your child is placed in the proper dismissal pattern. Students will be in a variety of places throughout campus during the day, so any parent pick-ups require sufficient prior notification.

Absences or Tardies

Email attendance@marineareaschool.org by 8 am if your child is sick, late, or absent for any reason. If arriving late, staff will accompany your student to his/her teacher. It is especially important to have consistent arrivals and dismissals as much as possible, as students will be situated throughout the field site.

Medical Administration/Health Room:

Please contact the school for any health related or medication needs attendance@marienareaschool.org. Students should be well enough to fully participate in all active classroom activities.

Lunches/Breakfast:

A "Field Lunch" (ex. cold deli sandwiches w/sides, chef salad, etc) will be provided to all students free of charge this year. Please order lunch two weeks in advance. Lunch menu and order form can be found here:

<https://marineareaschool.org/studentfamily-info/lunch/lunch-order-form/>

Breakfast is also an option this year for interested families. Please email Sandi Bonarski- sbonarski@marineareaschool.org to learn more about the program and to sign up.

Dress Code:

Please dress your child for outdoor adventures, so a layer or a change of clothes will be necessary. Please provide all needed outdoor clothing and footwear. Close-toed shoes are required.

What to pack?:

Teachers will provide a learning backpack for your child on the first day that will contain all materials for their field trip adventures.

Your child's backpack should contain:

- A filled water bottle
 - Students will have ample opportunity to refill water bottles at drinking water stations throughout campus.
- A full change of clothes for your child (labeled).
- Appropriate additional outerwear (rain boots, etc..)

A Sample Field Day Schedule

8:15-9:30	Arrival/Class time
9:30-11:00	Curriculum/Class Time
11:00-11:30	K-2: Lunch/ 3-6: Recess
11:30-12:00	K-2: Recess/ 3-6: Lunch
12:00-2:00	Curriculum/Class Time
2:00-2:45	Second Recess/Stewardship Projects
2:45-3:00	End of Day Assembly
3:00-3:15	Dismissal

Calls/Contact:

To contact the school while at the field site-please use the following number: 763-485-0828. You can also email attendance needs to attendance@marineareaschool.org

IEP Implementation:

Our Exceptional Learners Team is fully committed to implementing all Individual Education Plans. Please reach out to our child's case manager or our Special Education Coordinator, [Carley Maley](#) for more information.

Weather:

The Field Visit programming will take place in an outdoor setting necessitating the need to consistently look at the weather for potential severe or unfavorable conditions. Much like winter related closures/changes we will make calls as quickly as possible (by 6 am) and will communicate via phone call (robo), text messages, email and social media. Severe weather that would cause a field day to be canceled includes but not limited to:

- Predicted thunderstorms in the area
- Predicted heavy rainfall
- Heat index warning

As we fully predict that there might be at least a few days of cancellation, we will be monitoring overall instructional minutes for potential calendar changes in the future. We are also working on implementing potential e-learning options and the possibility of adding an auxiliary site, if necessary. We plan to hold programming through light rain and colder fall weather.

Manitou Fund Site Policies

River Grove students, staff, and families are guests of the Manitou Fund while at their Field Site. Site policies must be followed including (but not limited to): no food of any kind outside of picnic areas; trash and recycling must be properly deposited at the end of every day; students must use provided facilities for toilet needs. Toilets and handwashing stations will be provided throughout campus.

River Grove staff and students are able to access the site on field days between 8:00am and 5:00pm. Visits by any other individuals outside these hours must be approved by Manitou Fund.

Visiting and Volunteering

Check in with office staff. For the safety of our staff and students, all visitors, including parent volunteers and community members, must wear a visitor badge. Please check out and return the badge before departing.

If you would like to visit or volunteer in a classroom, please contact the teacher directly in advance to schedule a time that works for all. Please do not bring siblings or extra guests. Background checks must be completed.